

Wyoming All-State Recording Instructions 2021



**DUE TO COVID-19, THE EXECUTIVE BOARD OF WMEA
HAS CHOSEN TO GO TO A HOME SCHOOL
RATHER THAN SITE-BASED RECORDING PLAN**

Teachers: To avoid problems or possible errors, it is especially important that you understand your responsibility. All teachers should follow the exact same procedures outlined on the following pages. Please read carefully.

Audition Materials: All audition materials are available on the WMEA website www.wyomea.org under PROGRAMS/EVENTS_All-State Music 2021.

Sight-Reading: There will be *no* sight-reading for this year's auditions.

Recording Segments: You will be uploading each segment of the audition separately, so no scripts will be required.

Student Registration: You will need each student's log-in credentials to upload the recordings, or allow the student to log-in after you have converted the recordings to Mp3's.

Again, thank you. If you have questions or concerns, please call or email

WMEA Executive Director
Sandy Steele / Sean Ambrose
307-760-7813

manager@wyomea.org

You are also welcome to contact:

President, Steve Schofield
President Elect, Brian Redmond
Past President, Lila Kennah

president@wyomea.org
president.elect@wyomea.org
past.president@wyomea.org

Online audition questions:

Technology Chair, Greg Allen

tech.chair@wyomea.org

GENERAL INFORMATION TIMELINE:

1. Audition applications and materials posted to the WMEA website – TUESDAY, SEPTEMBER 1, 2020, which includes the online registration link.
2. Online student application deadline (**no late registrations**) – MONDAY, OCTOBER 12, 2020.
3. Proof of payment deadline – MONDAY, OCTOBER 26, 2020. Online payment or PO upload.
4. Audition window – Wednesday, OCTOBER 28, through Saturday, NOVEMBER 7, 2020.

STUDENT IDENTIFICATION FOR RECORDING:

1. A unique ***Student Identification Number*** is assigned to each student during the online registration.
 - a. Names are not used in the recording process.
 - b. The Student Identification Number will be the only way a student is connected to their audition.
 - c. Auditions that are mislabeled will not be considered.

AUDITION ROOM PREPARATION:

1. Recording equipment:
 - a. Computer and **1 quality microphone** (or a quality digital recorder and mic).
 - b. If recording direct to computer, you will need either USB mic or a USB pre-amp, which allows you to connect a mic.
 - c. Adjust mic for the strongest signal without distortion.
 - d. Check levels each time you change instruments.
2. Other equipment:
 - a. Stand and chair appropriate to the audition.
 - b. Percussion instruments in the audition room should include: 4 Timpani (23" 26" 29" & 32"), xylophone, and snare drum. Students supply sticks and mallets.
 - c. Each student must supply their own wind or string instrument and anything else needed for the audition.
 - d. **NO METRONOMES ARE TO BE USED DURING THE AUDITION.**
3. Printing and Posting:
 - a. Provide clean copies of all excerpts needed for your students.
 - b. Students may use their own marked copies of the excerpts/etudes if they prefer.
 - c. Scales for band are to be performed by memory, no paper copy allowed.
PLEASE CLEAR THE STUDENT STAND OF ALL MUSIC FOR THE WIND/PERC SCALES.

WIND/PERCUSSION DETAILS:

1. Students auditioning who have an interest or ability to play Piccolo must perform the additional etude as listed on the audition.

VOCAL AUDITIONS:

1. Starting pitches should be included *on* the recording for all portions of the vocal audition.

RECORDING DAY:

1. You are responsible for monitoring the procedures in all of your recordings. We trust all teachers to maintain the integrity of the audition process.
2. Be conscientious about verifying the ID numbers on the audition list and recording file numbers.
3. Record each section of the audition and label the recording by the student ID# and segment title. **See page 5 for the segment titles that should be used for each audition type.**
4. Maintain a back-up copy of all auditions until the conclusion of the 2021 All-State.

COMPUTER auditions:

1. Save the files to **an Mp3 folder**. (The number on the track and the ID number should match)
2. Record the audition as you normally would. Check levels with each student.
3. Once the recording is complete, click save and check the recording.
4. Convert the file to an Mp3 and save to your one Mp3 folder on the desktop.
 - Using Garage Band
 1. With track highlighted, select *SHARE*.
 2. Move to *EXPORT SONG TO DISC*.
 3. Select *MP3 ENCODER*.
 4. Save the file as an MP3 and save it to the pre-named folder.
 - Using iTunes
 1. Import the track.
 2. With the track highlighted, under *Advanced* select *CREATE MP3*.
 3. An MP3 copy will automatically be generated.
 4. Move the MP3 copy to the pre-named folder.

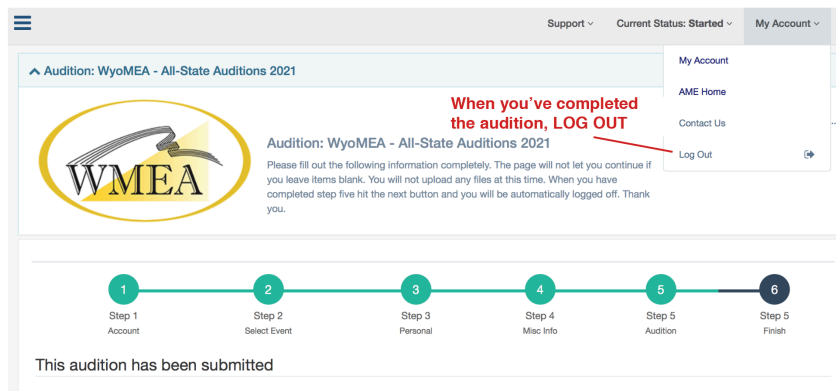
- Using Audacity (<http://audacity.sourceforge.net> and Lame at <http://lame.buanzo.com.ar/>)
 1. Under File, click on Export to MP3.
 2. The next screen will save the file. Notice that the name of the file will be the same as what you have already called the audacity file.
 3. When you click SAVE, the export will begin.
- 5. Once the file is saved, open your browser window to upload the file.
 1. Type in the following link:
<https://Bandworld.org/Auditions?eID=254>
 2. You will need the student's Account SIGN IN, or have the student, him or herself, log in.

3. Use **NEXT** to progress to **Step 5 - Audition**.
4. Drag and drop the files, or search by name to upload the files:
 - a. Navigate to the folder that has your all-state Mp3 files in it and select the file with the number that matches the student audition.
 - b. Select the file then select UPLOAD FILE.

IMPORTANT!!!

5. Click "NEXT" to complete the audition.

- When you see the confirmation page, log out under “My Account” in the upper right hand corner.



Recording Labeling Instructions

- Each segment is labeled with the **student's ID#**, an **underscore**, and the specific **segment title**.
- Take care to use the correct student number from the registration list that is included with your invoice.
- Please DO NOT create new registrations if the student has forgotten their password. Contact the Executive Director at manager@wyomea.org to retrieve their password.

STRING Audition Segments –

XXXXX_Scale1.mp3
XXXXX_Scale2.mp3
XXXXX_Excerpt1.mp3
XXXXX_Excerpt2.mp3

VOCAL Audition Segments –

XXXXX_Scale1.mp3
XXXXX_Scale2.mp3
XXXXX_Vocalise.mp3
XXXXX_Excerpt1.mp3
XXXXX_Excerpt2.mp3

WIND Audition Segments –

XXXXX_Etude1.mp3

XXXXX_Etude2.mp3

XXXXX_Scale1.mp3

XXXXX_Scale2.mp3

XXXXX_Chromatic.mp3

**** PLEASE NOTE:**

For students auditioning on piccolo, add the supplementary etude on the second instrument after Etude 2 on the same track. The student has 30 seconds to warm up.

Label for piccolo players:

XXXXX_Etude2_Picc.mp3

PERCUSSION Audition Segments –

XXXXX_SnareEtude_Roll.mp3

XXXXX_TimpaniEtude.mp3

XXXXX_MalletEtude.mp3

XXXXX_Scale1_2.mp3

XXXXX_Chromatic.mp3

**** PLEASE NOTE:**

Because the upload limit is five segments, the Snare Etude and Double Stroke Roll are on one recording. And both scales are on one recording.